

~ Updates on HPMS Memos ~

CMS Email Title & Release Date	How to Unsubscribe from an HPMS Supplemental Listserv – Dated 03/02/2021
Summary	Enclosed are directions to unsubscribe to HPMS listservs.
Action	Applicable to PACE – refer to email for details.
CMS Email Title & Release Date	HPMS Online Enrollment Center (OEC) Management Module Update – Dated 03/03/2021
Summary	CMS releases an update regarding the HPMS OEC Management module, which will be effective March 5th, 2021 . This update will provide users with the option of downloading all enrollments (including those already downloaded) or to only download enrollments for a given day that have not yet been downloaded.
Action	Applicable to PACE – refer to email for details.
CMS Memo Title & Release Date	API Key Management Module Coming to the Health Plan Management System – Dated 03/05/2021
Summary	Beginning March 12, 2021 , CMS will launch an API Key Management module in the HPMS (Health Plan Management System). Plans with existing HPMS API Keys must use the new HPMS module to generate replacement keys no later than April 30th, 2021 .
Action	Informational to PACE.
CMS Memo Title & Release Date	Long-Term Institutionalized Resident Report – Dated 03/08/2021
Summary	The first 2021 LTI Resident Report will be distributed to plans on March 9th, 2021 . Organizations will only receive an LTI report if they have LTI enrollees. The layout of the file and a description of best practices related to plan’s use of the report is provided.
Action	Applicable to PACE plans who have LTI enrollees. Refer to memo for further details.
CMS Memo Title & Release Date	Updates on COVAX Data Sharing Project – Dated 03/08/2021

Summary	CMS provides updates and further information on the COVAX data sharing project. Acumen will be hosting the ABII-COVAX Web Portal, which was successfully launching on January 12th, 2021 . Plans that require assistance to access this portal can reach out to the Acumen email address provided. CMS’ contractor, RelayHealth, will be able to send COVAX data directly to Part D plans beginning March 16, 2021 . Plans should reach out to the RelayHealth email provided in the format specified in the memo.
Action	Applicable to PACE.
CMS Memo Title & Release Date	Calendar Year (CY) 2022 Preliminary Hospice Capitation Payment Rate Actuarial Methodology for the Hospice Benefit Component of the Medicare Advantage (MA) Value-Based Insurance Design (VBID) Model – Dated 03/08/2021
Summary	The Centers for Medicare & Medicaid Services (CMS) are testing the impact on quality and program expenditures of incorporating the Medicare Part A hospice benefit with the goal of creating a seamless continuum of care in the MA program for Part A and Part B services beginning in CY 2021. Refer to memo for details.
Action	Informational to PACE.
CMS Memo Title & Release Date	Annual Verification of Parent Organization and Legal Entity Name – Dated 03/09/2021
Summary	CMS requests all plans to review the parent organization and legal entity name listed in HPMS and report any necessary corrections by March 23 rd , 2021. Organizations are required to keep this information up to date by reporting changes as soon as they occur.
Action	Applicable to PACE. Refer to the memo for complete details and instructions.
CMS Memo Title & Release Date	Instructions for Requesting Consultant Access to the Health Plan Management System (HPMS) – Dated 03/09/2021
Summary	CMS require plans who would like to designate consultant users’ access to HPMS to submit official letters for authorized access. The official letters will no longer need to be submitted on an annual basis to retain existing consultant access; however, plans must still monitor HPMS to ensure that only appropriate individuals have access.
Action	Informational to PACE. For PACE plans requesting for consultant user access, refer to the memo for complete details.
CMS Memo Title & Release Date	Instructions for Requesting Electronic Signature Access in the Health Plan Management System (HPMS) – Dated 03/09/2021

Summary	CMS require authorized officials (CEO, CFO, COO) of the organization sign documents and complete attestations using the electronic signature process in HPMS. The memo provides the process for requesting electronic signature access for new users that need CMS user ID and electronic signature access, existing users that needs to be add electronic signature access, existing electronic signature user that needs to add or delete contracts, and existing electronic signature user with no changes needed.
Action	Applicable to PACE. Refer to the memo for complete details and take the action needed for your plan.

For the latest CMS response to COVID-19, please visit the CMS.gov website.

Important Date Reminders

Date	Item
March 11, 2021	Annual Request for Part D Payment Reconciliation Contact Information
March 23 rd , 2021	Annual Verification of Parent Organization and Legal Entity Name
June 29, 2021	2020 PDE Submission Deadline
June 30, 2021	2020 DIR Deadline
<i>*Subject to change, forthcoming information to be release by CMS.</i>	

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